Queen's Executive MBA Evaluation Form (for applicant's immediate superior)

Applicant to complete th	s section				
Name of applicant					
	Surname	Given names (in full)			
Employer					
Address of employer					
You may solicit more than th	ne two required evaluations if, in your opin	on, the information they provide would significantly			
affect the consideration of y	our application.				
Instructions to the Evalu	ator				
Please answer the questions	s on both pages of this form. If you need to	use additional sheets of paper, please staple them to the back			
of the form's pages. In keep	ing with Queen's University policy, all evalu	nator comments are held in complete confidence.			
Please mail this form to:	Queen's Executive MBA				
	Admissions Committee				
	Queen's School of Business				
	Goodes Hall				
	Queen's University				
	Kingston, Ontario				
	K7L 3N6				
1. How long have you know	n the applicant?				
	anacity you know the applicant: Lam				

We are evaluating the above-named individual for admission to the *Queen's Executive MBA* program. We would like your honest assessment of how this person compares to other managers at the same level.

3. Please evaluate the applicant as well and as fairly as you can in each of the categories below by placing a "✓" in the appropriate box beneath the scale at the top.

	Exceptional (Top 5%)	Outstanding (Next 5%)	Very good (Next 10%)	Average (Middle 30%)	Below average (Bottom 50%)
Overall ability					
Maturity					
Initiative					
Judgement					
Team skills					
Self-discipline					
Creativity					
Analytical skills					
Verbal skills					
Writing skills					
Leadership potential					

4. Please evaluate the applicant's potential to:

	Exceptional (Top 5%)	Outstanding (Next 5%)	Very good (Next 10%)	Average (Middle 30%)	Below average (Bottom 50%)
Successfully complete the MBA degree					
Assume a senior management position					
Make a significant organizational contribution					

5. How do you think the MBA degree will contribute to the applicant's career success?
6. Please provide any additional information about the applicant that would assist the Admissions Committee.
Evaluator's name (please print clearly)
Evaluator's position/title
Evaluator's employer
Evaluator's address
Evaluator's business telephone number () Ext.
Evaluator's e-mail
Evaluator's signature
Date (M/D/Y)

Queen's Executive MBA Evaluation Form (for applicant's colleague)

Applicant to complete this section Name of applicant Surname Given names (in full) Employer _____ Address of employer _____ You may solicit more than the two required evaluations if, in your opinion, the information they provide would significantly affect the consideration of your application. Instructions to the Evaluator Please answer the questions on both pages of this form. If you need to use additional sheets of paper, please staple them to the back of the form's pages. In keeping with Queen's University policy, all evaluator comments are held in complete confidence. Please mail this form to: Queen's Executive MBA **Admissions Committee** Queen's School of Business Goodes Hall Queen's University Kingston, Ontario K7L3N6 1. How long have you known the applicant? 2. Please indicate in what capacity you know the applicant: I am

We are evaluating the above-named individual for admission to the *Queen's Executive MBA* program. We would like your honest assessment of how this person compares to other managers at the same level.

3. Please evaluate the applicant as well and as fairly as you can in each of the categories below by placing a "

" in the appropriate box beneath the scale at the top.

	Exceptional (Top 5%)	Outstanding (Next 5%)	Very good (Next 10%)	Average (Middle 30%)	Below average (Bottom 50%)
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Maturity					
Initiative					
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Team skills					
Self-discipline					
Creativity					
Analytical skills					
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4. Please evaluate the applicant's potential to:

	Exceptional (Top 5%)	Outstanding (Next 5%)	Very good (Next 10%)	Average (Middle 30%)	Below average (Bottom 50%)
Successfully complete the MBA degree					
Assume a senior management position					
Make a significant organizational contribution					

5. How do you think the MBA degree will contribute to the applicant's career success?	
6. Please provide any additional information about the applicant that would assist the Admissions Committee.	
Evaluator's name (please print clearly)	
Evaluator's position/title	
Evaluator's employer	
Evaluator's address	
Evaluator's business telephone number () Ext. Area code	
Evaluator's e-mail	
Evaluator's signature	
Date (M/D/Y)	